



Re-enrollment Directions for Families

Re-enrollment is open for current students (grades 9-11).

All re-enrollment forms must be completed and submitted via Renweb.

Do not create a new application for existing students!

To Re-enroll:

1. Log in to Renweb <https://factsmgmt.com/> (the district code is TAKOMA).
2. Click on Family Information
3. Click on Enrollment/Reenrollment
4. Click on "Start Enrollment Packet" next to your student's name. (Click "Will Not Re-enroll" if your child is not returning next school year.)
5. Fill out information with an asterisk next to it.
6. Submit Enrollment packet

The re-enrollment fee for the 2024-2025 school year is **\$875** for students.

- \$200 paid via re-enrollment at submission
- \$675 paid directly to the business office.

****If you have not yet set up a renweb account, please follow these steps:***

1. Go to <https://factsmgmt.com/>.
2. Click Parent Login tab and choose "FACTS Family Portal".
3. Click the link that says "Create New ParentsWeb Account"
4. The district code is TAKOMA. Please use the email address on which you received this email or it will not match to your student.



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5. Once you receive the email to set up your account you set your own username and password.
6. Go back to renweb.com and log in with your username and password.
7. Be sure to click **parents** then click login.

If you are having problems re-enrolling your student, please contact Kelli Collins at kcollins@ta.edu.



Re-Enrollment Flash Sale

SAVE \$200



For Returning
Families Only

Re-enroll
by March 5th
and Save \$200 on one
month's tuition.

www.factsmgt.com



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[LINK](#)